

Longleaf School of the Arts
Board of Directors Meeting Minutes
Zoom Meeting
November 30th, 2020

5:35pm CALL TO ORDER Per GS143-318.10

- **Roll Call:** Sabrina Francis, Cheryl Hiser, Larry Williams, Chuck Hensey, Elizabeth Grovenstein
- **Absent with Notice:** Rheji Burrell, Diane Petteway, Dorinda Peacock
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**
Larry Williams moves to approve the agenda as amended. The place holder for the closed session is removed. Chuck Hensey seconds the motion. The motion is approved.

5:35pm CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes from 9/28/2020 LSA BoD meeting	.
Meeting Minutes	Approve meeting minutes from 10/26/2020 LSA BoD meeting	

Cheryl Hiser moves to approve the consent agenda as amended. Larry Williams seconds the motion. The motion is approved

OLD BUSINESS

- Enrollment Updates
 - Mrs. Winters presented the enrollment updates. Two students withdrew in November. One student will be Home schooled and one student went to their base school. Retention rate is 3.6 as compared to 3.1 last year.

NEW BUSINESS

- LSA On Campus COVID-19 recommendation for third quarter.
 - Mrs. Williams presented the COVID-19 update.
 - She presented the NC cases statistics and the Harvard model.
 - Recommendation is to stay at Plan C for the 3rd quarter.

- A family survey will be conducted on December 1. The staff will be surveyed a second time.. The staff is 50-50.
- Larry Williams moves to approve the administration's recommendation. Sabrina Francis seconds the motion. The motion is approved.
- New policies recommendations
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 - Sabrina Francis reviews the three new policies and states that the policy committee has reviewed and discussed each.
 - Confidential information policy
 - Social Media usage policy
 - Technology responsible usage policy
 - Sabrina Francis moves to approve the three policies. Cheryl Hiser seconds the motion. The motion is approved

HEAD OF SCHOOL REPORT

- Steve Edmundson presented an infrastructure update.
 - He just learned that there is a new change in the ERATE calculation. ERATE is a grant which is used to pay for our network infrastructure. Last year's ADM numbers will be used for the calculation. This is due to COVID. The challenge this presents is that the amount of money LSA will receive is smaller. Our ADM is higher than it was last year.
 - He is reviewing proposals from vendors.
 - He will finalize the items to quote just before the holidays and ask the vendors to provide quotes in early January.
 - He will meet with the Finance committee as soon as he has the quotes
 - Larry Williams asked that the weighted selection attributes be included in the final presentation.
- Mrs. Williams presented the Head of School report
 - Held their second parent interest meeting.
 - Mrs. Winters, Mr. Alberti, and Student Ambassadors participated.
 - Coffee with Counselors will be held the week of November 30.
 - Student Government Association (SGA) student leaders met with Mrs. Williams prior to Thanksgiving break. She asked specifically what they thought of being remote. The SGA expressed that they understand the need to be remote. They indicated that they are working as a group to come up with events.
 - Mr. Houck has a reading group that reads everyday during lunch. They are encouraging more and more remote activities with students and teachers.
 - The Parent Committee team leaders have shared ideas about parent social interactions.

- With the exception of the 9th grade, there were slight increases in students failing a course over last year's numbers.
 - Seniors: 3% increase
 - Juniors: 3% increase
 - Sophomores: 2% increase
 - Freshmen: 17% increase
- Counselors and the EC departments are reaching out to these students to create academic plans to assist them with improving their academics.
- Mrs. Williams was asked to provide an update on attendance for online learning.

PUBLIC COMMENT

Angela Stahl: She sees that students who have never struggled are struggling this year. There is a significant challenge for the high achieving students.

Mrs. Winters: Following up on the individual data. The Guidance Department and EC department are looking at the individual students and to determine we are seeing a change in that student based on being in person or online.

Autumn Best: EC teacher, The EC team is looking at how their students did last year as compared to this year. Most are pushing through and are increasing their self-advocacy skills.

Melissa Hoffman: 10 grade parent. Her child did well last year and is doing very poorly this year. Do teachers have to be lecturing the entire class time? Can students be split up and work at groups? These students are expected to be online all day. Mrs. Williams reported that teachers are working on this. Teachers are working to have an asynchronous learning day during the week. She stressed that parents should be working with counselors to work on academic plans.

Elizabeth Grovenstein: From the Board perspective, we are all working through extreme circumstances. The virtual environment is not the best environment, but we are trying to do the best we can in this situation.

Mrs. Winters: The teachers have shared during coffee with counselors how they are using a variety of methods to ensure they are receiving instruction as closely as possible to in-classroom learning.

Mrs. Williams stated that there is a policy in place to allow groups of 5 students at a time to attend after-school activities at LSA. However, the COVID numbers must go down before these groups can begin meeting.

COMMITTEE REPORTS

- Finance: Cheryl Hiser
 - The October finance report is in the Finance Committee folder. The budget is on track.
 - We have identified 21K in COVID funds. The funds are mostly federal funds and a little more state funding.
 - Elizabeth Grovenstein added that the State Board of Education is adding flexibility to how the funds for COVID can be used to their agenda for the next State Board of Education meeting..
 - There may not be a finance report for the December meeting because the meeting is on the day that the monthly books are closed.
- Facilities: Larry Williams
 - The Chandelier was hung in the Foyer of the theatre.
 - Mrs. Williams spoke with Matt Stevens, property manager, about the filters being used. He is looking at making changes to the filters so we are adhering to guidelines in preparation for reopening. Mrs. Williams emphasized that the storage facility must be in place to adhere to fire inspection. He committed to getting the storage facility in place, but did not provide a timeline. He is meeting with Mrs. Williams the week of November 30.

PUBLIC COMMENT

Angela Stahl: Parents are interested in staggering the re-entry. Perhaps starting with Arts classes first.

Mr. Williams stated that safety is the Board's priority during COVID.

6:51pm ADJOURNMENT

Larry Williams moved to adjourn the meeting. Cheryl Hiser seconds the motion. The motion is approved.

Next Board Meeting Date: December 14th 2020, 5:30pm Longleaf School of the Arts