

Longleaf School of the Arts  
Board of Directors Meeting Minutes  
Zoom Meeting  
September 28th, 2020

5:30pm CALL TO ORDER Per GS143-318.10

- **Roll Call:** Sabrina Francis, Cheryl Hiser, Dorinda Peacock, Larry Williams, Chuck Hensey, Elizabeth Grovenstein
  
- **Absent with Notice:** Rheji Burrell, Diane Petteway
  
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
  
- **Agenda Approval**  
Larry Williams moves to approve the agenda. Sabrina Francis seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve Board of Director meeting minutes from 8/31/2020 and 2/12/2020	.

Larry Williams moves to approve the minutes. Chuck Hensey seconds the motion. The motion is approved.

OLD BUSINESS

- Enrollment Updates
  - Ms. Babb is verifying student number data regarding promotions.
  - The 20 day ADM is not confirmed. Cheryl Hiser confirmed that 377 was used for the budget amendment.
  - Recruitment and Retention
    - The counselors are having 1:1 meetings with all first year students.
    - The school goal is to get every student involved in at least one club.
    - The counselors are scheduling meetings with at risk students based on 1Q grades.
    - Board Members are invited to family night Oct. 15.

## NEW BUSINESS

- LSA On Campus COVID-19 recommendation.
  - Mrs. Williams presented an update on the Administration's COVID-19 recommendations. The Administration recommended to remain with Plan C.
  - If we move to plan B, there will be a need for 11 full time substitutes.
  - The Administration surveyed the teachers and there is a 50 - 50 breakdown about teachers wishing to return to in person teaching and those not.
  - Administration reviewed the cost of permanent subs.
  - The Arts department is recommending opening up after school opportunities for students.
  - Angela Stalh asked the Administration to restate the parameters for opening up after school opportunities. Cheryl Hiser answered that the parameters will be defined by the Administration and will follow the state and federal guidelines.
  - Larry Williams referred the after school guidelines to the Administration to create and present to the board at a later date.
  - Larry Williams moves to approve the recommendation to stay with Plan C for the second quarter. Chuck Hensey seconds the motion. The motion is approved.
- Substitution strategy for high-risk teachers
- LSA BoD member update: The Board will present their LSA Governance presentation at the virtual open house on October 15. Mrs. Williams will need to let the Board know how much time we have. The virtual open house will start at 6pm.

## HEAD OF SCHOOL REPORT

- The first virtual open house for prospective students and families was held.
- Interims went home in Sept. 35% of students received at least one 59 or below.
- A virtual club fair was held during lunch one day.
- Mr. Houck is sponsoring a Math group.

## PUBLIC COMMENT

Allison Buus: Asked about the parent communities. Mrs. Williams responded with an overview of their purpose and organization.

Devon Shook: Asked if there is anything that the teachers would need to provide to put together guidelines for after school opportunities. Ms. Williams stated that she would let the teachers know.

## COMMITTEE REPORTS

1. Finance: Cheryl Hiser
  - We are 16% of the way through the year. Income is tracking per plan. Expenses are higher because there are one time upfront costs at the beginning of the year..

- The budget amendment was reviewed. It includes updated student count numbers and COVID-19 relief funds.
  - The budgets included an increase in State funding due to student count numbers and COVID-19 relief funds and a decrease in county funding and fees.
  - The net revenue increase is \$63,100.
  - Cheryl Hiser moves to approve the budget amendment with revised total revenue \$3,589,326.73 and revised total expenditures of \$3,581,342.40 with a revised total surplus of \$7,984.33. Larry Williams seconds the motion. The motion is approved.
2. Facilities: Larry Williams
- Mr. Edmundson provided an update on LSA's networking infrastructure. He shared a link to a google document. The third party partner, E&A, supplies our network infrastructure. E&A has changed their operating model and has a new hardware vendor. Because of the new hardware vendor, E&A is dropping support of LSA's networking hardware in June of 2022. ERATE and DPI provide funding for the network. LSA will need to make a change. There are three options.
    - Stay with E&A.
    - Look at other providers.
    - Pull the network support in house.
  - Mr. Edmundson submitted a mini RFP to all suppliers on the state contract list and asked for proposals by mid-October. To meet ERATE timing, we need to request quotes by early to mid-January and close in March.
  - This will be referred to the finance committee. To bring to the board in December.
  - There will be updates to the network in the next few weeks.

#### PUBLIC COMMENT

No public comments at this time.

#### 7:17 pm CLOSED SESSION

- Larry Williams moves, pursuant to GS 143-318.11(a)(5) the Board will move into closed session for the purpose of reviewing contract information and legal matters. Sabrina Francis seconds the motion. The motion is approved.

#### 8:20pm OPEN SESSION

- Larry Williams moves to resume Open session. Sabrina Francis seconds the motion. The motion carries.
- Public comment: Devon Shook wanted to clarify what the Board would allow with after school opportunities. Mr. Jude rejoined to discuss what the regulations would allow.
- Larry Williams moved to amend the closed session motion to include legal matters. Sabrina Francis seconds the motion. The motion is approved.
- Larry Williams moves to approve the contract for Nathan Yacos, EC teacher. Cheryl Hiser seconds the motion. The motion is approved.

8:30pm          ADJOURNMENT

- Larry Williams moves to adjourn the meeting. Dorinda Peacock seconds the motion. The motion is approved.

Next Board Meeting Date: October 26th 2020, 5:30pm Longleaf School of the Arts