



Overview

First time lease (New Students) - students leasing an electronic device from Longleaf School of the Arts are required to submit this Agreement along with payment before a device will be assigned to students.

Recurring lease (Sophomores, Juniors, and Seniors) – students who leased an electronic device in the previous school year must submit this Agreement. Once Agreement is verified for prior year's deposit, a device will be assigned to students.

Agreement & Fees

_____, _____, agrees to lease a Longleaf School of the Arts
Student Name Grade

Chromebook/iPad including charging peripheral(s).

First time lease fees are as follows:

I/we understand the leasing fee consists of a \$25.00 annual lease fee and \$100.00 refundable deposit/damage* coverage for the duration of the Agreement. ***If the Chromebook/iPad is lost or stolen, the replacement cost of the device less the deposit will be collected from the responsible party.*** In the case of damage to the device, the deposit will be forfeited, and a new deposit/payment of \$100.00 will be collected prior to distribution of a replacement device.

I/we agree that the Chromebook/iPad will be returned at the end of the 2019-20 school year and assessed. If it is determined the device incurred no damage, the deposit/damage coverage will be rolled over to the 2020-21 school year.

By signing below, the student and their parent/guardian agree to return the Chromebook/iPad in the same condition, as indicated in the Outgoing Condition section of this agreement, in which it was received along with the charging peripheral(s).

*Damages may include but are not limited to: excessively scratched screen, cracked or broken screen (\$100 charge minimum); missing/broken lightning cable (\$15), 5v/2.1 amp USB power adapter (\$25), Chromebook charger (\$30); dented/broken device body, broken buttons and other extreme misuse of the electronic device. ***At NO POINT should a 3rd party make any repairs to LSA electronic devices.*** This results in the nullification of the insurance the school purchased, and the devices cannot be repaired further.

Agreement Signatures

Student's printed name: _____ Date: _____

Student signature: _____

Parent/Guardian signature: _____ Date: _____

Parent/Guardian Address: _____

Distribution/Office Use

LSA Device # _____ iPad cable & _____ adapter or _____ Chromebook charger

Administrative signature: _____ Date: _____

Collected \$ _____

Check/Cash/CC _____

Date _____

Initials _____

Notes:



Outgoing Device & Peripherals Condition

Indicate notable condition(s) on the pictures.



Note any damages on device, charging cable and adapter:

_____ (initial) I/we have inspected, indicated and agree to noted conditions upon receiving the LSA Chromebook/iPad and peripheral(s).

DAMAGE NOTICE: email tech.support@longleafschool.com as soon as device is damaged, lost or stolen.

Return of Chromebook/iPad Condition and Sign-off

_____, has returned Longleaf Device # _____, and either
(Print Student Name)

iPad charging cord _____ and power adapter _____ or Chromebook charger _____ in the same condition received as dated and noted on this Agreement, unless otherwise noted below:

Student Signature

Date

LSA Signature

Date