

Longleaf School of the Arts
Board of Directors Meeting Minutes
Zoom Meeting
May 24, 2021

5:30pm CALL TO ORDER Per GS143-318.10

- **Roll Call:** Sabrina Francis, Cheryl Hiser, Dorinda Peacock, Chuck Hensey, Elizabeth Grovenstein
- **Absent with Notice:** Rheji Burrell, Larry Williams
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**
Chuck Hensey moves to approve the minutes. Sabrina Francis seconds. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action

OLD BUSINESS

- Enrollment Update:
Mrs. Babb reported that student enrollment is the same as last month.
- 2021-22 Recruitment/Application Acceptance Update
 - Mrs. Winters provided the recruitment update.
 - 134 registrations are in progress or are complete.
 - 117 9th graders
 - 17 10 graders
 - 9 offers were made Friday
 - 8 students are on the waitlist. All are 10th graders.
 - Mr. Finncannon assigned a project to a class to work on a poster for recruitment.
 - Mrs. Winters is working with community leaders to get information out about the waitlist.
- Graduation Requirements
 - The administration is requesting to increase the graduation credits from 24 to 26.

- The charter change made previously to lower the graduation credits to 24 was to help struggling students. Now the administration has put practices in place to help struggling students.
- Sabrina Francis moves to increase the graduation requirements to 26 credits to receive a diploma effective with the incoming freshman graduation class of 2025. Elizabeth seconds the motion. The motion is approved.

NEW BUSINESS

- Approval of 2021-22 Budget
 - The budget was presented at the May 10th Special Meeting.
 - The Board had no follow up questions.
 - Cheryl Hiser moves to approve the fiscal year 21/22 budget with revenues of \$3,894,898.00 and expenses of \$3,894,898.00. Elizabeth Grovenstein seconds the motion. The motion is approved.

HEAD OF SCHOOL REPORT

- Mrs. Williams began her report by acknowledging the entire school community for recognizing teachers during teacher appreciation week.
- The Student Government Association (SGA) wrote messages on the side walk and passed out goody bags to staff.
- The Earth and Environmental science classes planted a peach tree. The class of 2020 purchased a peach tree to move to the school's location.
- The National Honor Society inducted 13 new members today. This is the largest number of students at LSA to qualify. Julia Kaine, president, did a fantastic job with communication.
- Awards day will be virtual at 6:30pm on June 8 and 10. Board members are invited to attend.
- Graduation is at Stewart Theatre on June 12 at 5pm.
- Mr. Houck is piloting a video camera and microphone in his class to enhance the virtual learning experience.
- Mrs. Williams is monitoring the Charter Omnibus bill. It is currently assigned to a senate committee. It will allow charter schools to function in a hybrid teaching environment.
- Mr. Houck described his experience as he tested the video and microphone equipment. One thing that he likes is that with the video equipment, he can look out at the class and not look at his computer screen.
- Mrs. Williams will be meeting with community team leaders. This team's purpose is to help create a sense of community during COVID. This has been very popular and helpful to administration. Mrs. Williams plans to continue this. The parents want to continue.

PUBLIC COMMENT

- No public comment at this time

COMMITTEE REPORTS

- Finance: Cheryl Hiser
 - Monthly budget report: 83% of the budget year is complete. Revenue's are at 83.5% Expenses we are at about 79% of budget. We will probably end the year with a surplus. You will see capital purchases on the March budget report. The accounting firm placed the capital expense here to show it was purchased. The expense was the new IT equipment purchased earlier in the year.
 - Budget Amendment
 - The Budget Amendment is an amendment for Fund 7. The in and out funds of the budget. The amount is \$65,000 in each of the categories. All of the old graduating class money was transferred to a new line item for Alumni. Theatre line items were rolled together.
 - The end of the year actuals may be different.
 - Cheryl Hiser moves to approve the budget amendment for Fund 7 amending total revenues to \$87,211.34 and total expenses to \$87,211.34
 - Elizabeth Grovenstein seconds.
 - The motion is approved.
- Facilities
 - No report out

PUBLIC COMMENT

Sharon Muha offered the Board to ask her any questions about the Community Team Leaders program. As a brand new parent to LSA, she is thrilled to participate as a community leader. It has been a great experience. It has been a wonderful chance to get to know Mrs. Williams and to get Mrs. Williams' perspective on everything she is juggling. She loves that the board is so involved with the school.

Elizabeth Grovenstein talked about coming back to the school for board meetings in August. Chuck Hensey asked why the Board would not return before August. Mrs. Williams said they will have the Community Music School in the building for their July summer camp. And LSA will be preparing for students to return. July will be the last online meeting while they are making adjustments to return to the building.

6:23pm ADJOURNMENT

Sabrina Francis moves to adjourn. Dorinda Peacock seconds the motion. The motion is approved.

Next Board Meeting Date: June 28, 2021, 5:30pm Longleaf School of the Arts