

Longleaf School of the Arts  
Board of Directors Meeting Minutes  
322 Chapanoke Road Raleigh NC  
September 27, 2021

5:41pm CALL TO ORDER Per GS143-318.10

- **Roll Call:** Cheryl Hiser, Chuck Hensey, Elizabeth Grovenstein, Sabrina Francis
- **Absent with Notice:** Larry Williams, Dorinda Peacock
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval**  
Sabrina Francis moves to approve the agenda. Chuck Hensey seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes from 8/23/2021 LSA BoD meeting	
Meeting Minutes	Approve meeting minutes from 3/14/2020 LSA BoD meeting	

Chuck Hensey moves to approve the Consent Agenda. Cheryl Hiser seconds the motion. The motion is approved.

OLD BUSINESS

- Enrollment Update
  - Mrs. Babb presented enrollment numbers.
    - 387 students are in Powerschool.
    - There are 7 students that Mrs. Babb is trying to identify where they are attending school. These are no-shows who have not officially withdrawn.
    - The final number of students will be 380 students for our Average Daily Membership (ADM).
    - She will finalize the ADM on Sept. 28. The preliminary number is 374 before clean up. The total number over the two months will be 380.
    - Principal's monthly report is the PMR. Student numbers are reported to the Department of Public Instruction using this report.

- The ADM is calculated using students who were present at least one day in the first twenty days of school.
- There were a lot of students who left in July from the 10th grade.

## HEAD OF SCHOOL REPORT

- Mrs. Herbst, the school nurse, presented the COVID status.
  - Wake county still has a high positivity rate. The numbers are inline with January numbers. The school has 4 students who have had positive COVID cases. The students were quarantined; as well as anyone who had been exposed to the students. Staff, who were exposed, were also quarantined. It is routine for administrators to be notified at night about exposures. Mrs. Williams makes communications late at night and early in the morning to ensure that affected students and staff are notified.
  - There have also been cases where the student is living in a household where someone is positive. These students were quarantined for as much as 17 days.
  - Parents are asking why we are not considering vaccinations. This is because the Delta Variant's breakthrough cases are just as contagious as if they were not vaccinated.
  - The administration is trying to avoid clusters. A cluster is more than 5 cases in a 2 week period.
  - The policy is if a parent notifies that the student is sick, they can not return until they have a negative covid test and must be symptom free for 24 hours.
  - The virtual system in the classrooms allows for hybrid learning. The administration notifies all teachers that the student is on the extended quarantine list. The teacher supplies the student with a link to the virtual classroom.
- Mrs. Williams provided the HoS report.
  - Mrs. Williams thanks Mrs. Herbsts for her work. There is a lot of work with contact tracing and reporting to the state. Teachers are quarantined. With the virtual learning system, quarantined teachers are still able to teach remotely with students coming into the classroom.
  - Wake County Division of Health and Human services provided a compliment and thanked LSA's efforts to keep up with quarantining, contact tracing, and reporting.
  - 2021/ 2022 Community team leaders are listed below. Community team leaders are parent volunteers who coordinate activities and communication with parents from their area.
    - Erica Stuckey - East Raleigh, Knightdale and Zebulon
    - Marian Ingham Cary
    - Sharon Muha - North Raleigh and Durahan
    - Sharon Lord - Southwest Raleigh Apex
    - Stacie Miller - Southwest Raleigh Fuquay
    - Christine Mayhw - Downtown
    - Danielle Ditenhafer - Garner Southern Raleigh
    - Vicky Shawl - Southern Raleigh Clayton

- Mentor Mondays is a time for students to mentor new students
- Theatre - Third Thursday
  - This is a Karaoke and coffee event sponsored by the Theatre department that also allows students to showcase their talent.
- Coffee with Counselors
  - The first Wednesday of every month counselors host a meeting with parents and care-givers.
- A virtual Open House was held on Thursday night
  - Parents said that it was easier to attend because it was held virtually.
- Interim reports went home on Friday.
- Nurse Herbst shared that we've had 4 COVID cases and parents have done a wonderful job taking precautions and ensuring that kids are tested before sending them back to school.

#### NEW BUSINESS

- LSA mask/face coverings
  - The Board must vote at each meeting whether to continue the indoor mask requirement or not.
  - Chuck Hensey moves to continue the indoor mask requirement. Sabrina Francis seconds the motion. The motion is approved.

#### PUBLIC COMMENT

- No public comments

#### COMMITTEE REPORTS

- Finance: Cheryl Hiser
  - The budget is currently based on 410 students.
  - We are waiting on the final ADM and the legislature's per pupil allotment to make our budget amendment.
  - At the July meeting, we applied for an emergency connecting grant. We received the grant for laptops and chromebooks. We previously appropriated money to purchase the items. We had \$22,000 in the budget to purchase.
  - Cheryl Hiser moves to approve the purchase of 60 additional chromebooks. Elizabeth Grovenstein seconds the motion. The motion is approved.
  - This budget update will be brought forward in the budget amendment once the ADM and per pupil allotment is known.

#### PUBLIC COMMENT

- No public comments

6:18pm

CLOSED SESSION

- Elizabeth Grovenstein moves, pursuant to GS 143-318.11(a)(5) the Board will move into closed session for the purpose of reviewing contract information. Sabrina Francis seconds. The motion is approved.

6:54pm            OPEN SESSION

- Elizabeth Grovenstein moves to return to open session. Chuck Hensey seconds the motion. The motion is approved.
- Elizabeth Grovenstein moves to approve Administration's recommendation for Melanie Tafejain as English teacher and Ikram Daidai for Math teacher pending satisfactory background checks. Cheryl Hiser seconds the motion. The motion is approved.

6:55pm            ADJOURNMENT

- Elizabeth Grovenstein moves to adjourn. Cheryl Hiser seconds the motion. The motion is approved.

Next Board Meeting Date: October 25, 2021, 5:30pm Longleaf School of the Arts

NOTE: Times are approximate. Board members will attend in person. Members of the public may attend via ZOOM. ZOOM link to be provided by the Longleaf School staff.