

Longleaf School of the Arts  
 Board of Directors Meeting Minutes  
 322 Chapanoke Road Raleigh NC  
 March 22, 2021

5:36pm CALL TO ORDER Per GS143-318.10

- **Roll Call:** Sabrina Francis, Cheryl Hiser, Larry Williams, Chuck Hensey, Elizabeth Grovenstein
- **Absent with Notice:** Rheji Burrell, Dorinda Peacock, Diane Petteway
- **Mission Statement:** Longleaf School of the Arts will develop students into confident, responsible, and successful contributors in college, career, and community through mentorship and a challenging curriculum that integrates academics and the fine arts.
- **Agenda Approval:** Sabrina Francis adds an agenda item to vote on the removal of a board member. Sabrina Francis moves to approve. Larry Williams seconds the motion. The motion is approved.

CONSENT AGENDA

A consent agenda is used to approve routine items by voting on all items at one time, instead of voting on individual motions. Prior to approving the consent agenda, the Board will review the consent agenda and any items requiring discussion will be removed from the consent agenda and placed on the standing agenda.

Consent Agenda Item	Description	Action
Meeting Minutes	Approve meeting minutes from 1/25/2021 LSA BoD meeting	
Meeting Minutes	Approve meeting minutes from 2/22/2021 LSA BoD meeting	

Sabrina Francis moves to approve the consent agenda minutes. Larry Williams seconds the motion. The motion is approved.

OLD BUSINESS

- Enrollment Update
  - Mrs. Babb provided an enrollment update
    - February - 2 students withdrew
    - March - 1 student withdrew
    - Current enrollment is 362
    - This time last year the enrollment was 333
- Recruitment/Lottery Update
  - Mrs. Winters reported the lottery update.
    - 125 seats were offered to 9th graders

- 17 seats were offered to 10th graders.
- 76 students have accepted. 9 students declined. (One sophomore declined and 8 freshmen declined)
- March 25 is the deadline for acceptance.

## NEW BUSINESS

- Return to School - Plan B
  - Mrs. Williams presented the COVID update. Based on the dashboard numbers, the Triangle area is now at a 1.5 which indicates that we are in the range to move to Plan B.
  - The Harvard numbers still show that we should be in Plan C.
  - Mrs. Williams presented the Plan B plan.
    - Students are split into 3 groups for in person learning.
    - Currently, 149 students will join us for in person learning.
    - The School was officially opened on March 15 for staff members to come into the school and conduct remote learning.
    - The Plan B Daily Schedule was reviewed. All students are asked to leave by 4pm so proper cleaning can begin.
    - Staff will help with carpool line to ensure health screenings are completed
    - Hallways will be single direction and arrows will be placed in the halls.
    - Restroom stalls are marked off and students will be required to wait outside the restroom until a stall becomes available.
    - A day porter will be available during the day to clear high touch areas.
    - Teachers will be provided a cleaning kit to wipe down desks at class change.
    - Teachers will conduct class using the zoom format.
    - The property manager upgraded air filters to the required filter grade.
    - Refrigerators, microwaves or vending machines will not be used this year.
    - Consequences for not following COVID Rules.
      - 1st incident - Warning
      - 2nd incident - Parent/Guardian, Student, and HoS meeting
      - 3rd Incident - move to remote learning
- Board Member Removal
  - Diane Pettaway previously contacted the Board that she did not think she could continue on the Board due to her rehearsal and performance schedule. Sabrina Francis moves to remove Diane Pettaway from the Longleaf School of the Arts Board of Directors. Chuck Hensey seconds the motion. The motion is approved.

## HEAD OF SCHOOL REPORT

- Mrs. Williams thanked the Community leaders.
- Visual Arts students' works were featured at the Department of Public Instruction. The recording is linked on the school's Facebook page.

- The Policy committee is reviewing a change in graduation credits for the 2025 school year. They are looking at increasing the number of required credits from 24 to 26. The additional credits will be electives. The Board discussed the rationale for previously reducing the credits from 27 to 24. Sabrina Francis will pull the justification for reducing credits and provide to the Policy committee.
- Autumn Wille is a national merit scholar
- Hannah Mica Matias advanced to the state round of Poetry Out Loud as one of the top 9 students in the state.

## PUBLIC COMMENT

No comments at this time.

## COMMITTEE REPORTS

- Finance: Cheryl Hiser
  - The Finance Committee meeting did not meet this month due to the move of the Board of Directors meeting to the 3rd week of the month.
  - There were not many changes in finances this month.
- Facilities: Larry Williams
  - Mrs. Williams reported that the storage units are on site being built. It should take a week to complete.

## PUBLIC COMMENT

- Brandon Mercado: He and the faculty are excited and nervous about in person learning. No one has had experience with a hybrid learning module. He asked that everyone be patient with the faculty and staff as we make that transition.

6:37pm Closed Session:

- Elizabeth Grovenstein moves pursuant to GS 143-318.11(a)(5,6) the Board will move into closed session for the purpose of reviewing confidential information and personnel matters. Sabrina Francis seconds the motion. The motion is approved.

7:25pm Open Session

- Elizabeth Grovenstein moves to resume Open Session. Chuck Hensey seconds the motion. The motion is approved.
- Elizabeth Grovenstein moves to approve the Administration's recommendation to hire Diane Herbst as school nurse. Larry Williams seconds the motion. The motion is approved.

- Cheryl Hiser moves to delegate COVID ADA approvals to the HR committee for the remainder of the school year. Elizabeth Grovenstein seconds the motion. The motion is approved.

7:28pm      ADJOURNMENT

Chuck Hensey moves to adjourn the meeting. Sabrina Francis seconds. The motion is approved.

Next Board Meeting Date: April 26, 2021, 5:30pm Longleaf School of the Arts